

The essential checklist:	Does the supplier include it?		
(Enter the suppliers' names you're considering in the columns to the right)			
Unlimited advice and support from a dedicated resource			
IR35 risk assessments			
All inclusive price – no nasty hidden extra fees for necessary services that aren't included			
Filing all HMRC and Companies House returns			
A (personal) Self Assessment Tax Return			
Free company incorporation			
Insurance against professional fees for tax enquiries			
Management and yearend accounts			
Calculation of company's tax liability			
Quarterly VAT returns			
Monthly and annual payroll and RTI filing			
Dividend advice and paperwork			
Access to recommended industry specific services, such as insurance, banking and independent financial advice.			
Additional notes – (use this space to write notes about each supplier)			