

Trainee Personal Accountant, Bournemouth, £24-28,000 (plus bonus)

About us

Intouch is a modern, specialist contractor accounting firm based in Bournemouth. We deliver an excellent service through excellent people, over the phone and online using a bespoke technology platform.

It's an exciting time to join Intouch; we have a high performance culture and ambitious growth plans meaning that strong candidates will develop quickly and be rewarded on their merit. We're looking for dynamic and ambitious Trainee Personal Accountants to join our team and would love to welcome motivated, talented people to join us in our bright future.

About the role

As Trainee Personal Accountant, you will work alongside Personal Accountants in a high performing team. You will assist Personal Accountants with the day to day delivery of our service:

- Assist with managing communications with our customers
- Assist in the management of our provision of services including tax planning and accounting support
- Assist in reviewing accounts and VAT returns
- Assist in the preparation of personal tax returns, P11D returns and other statutory returns

In return, you will receive a competitive salary, a performance-related bonus and some great benefits, including:

- Holiday starting at 23 days (and increasing with service) plus bank holidays and your birthday off!
- 5% pension contribution
- Access to professional training and personal development opportunities
- Enhanced maternity/paternity/adoption leave plus childcare vouchers
- Free Financial and Mortgage advice plus Life Assurance
- Perkbox Platinum membership

About you

Our ideal Trainee Personal Accountant will have good practical hands on accounting experience plus general tax knowledge including small company taxation, VAT and PAYE.

This role would be great for you if you're driven, ambitious and want to develop your career and progress into owning a portfolio of your own clients. You'll:

- Have a passion for delivering great client service and developing strong client relationships
- Be able to manage multiple tasks in a busy working environment

- Have a proven ability to review accounts and tax returns
- Have experience dealing with tax related questions, both business and personal
- Ideally hold an appropriate qualification in accountancy although support for further qualification is available
- Be keen to develop their skills towards taking on more responsibility

If you're an ambitious team player looking for a great opportunity, and think you have the skills and experience we're looking for, then get in touch today. Please send your CV along with a covering letter to Hannah Walker, email address: hr@intouchaccounting.com.